



ONLINE APPLICATION INSTRUCTIONS UCD Arts & Humanities Study Abroad Programme Spring Trimester 2024

Go to <http://www.ucd.ie/apply/> and select the 'APPLY TO UCD' button.

Select 'Start a new course application'

As a first-time applicant, click on **Create a new account** and create your own Login ID (max 9 characters alpha-numeric) and a PIN (six characters, numeric). After entering the Login ID and the PIN, click on LOGIN

Take a note/record of your login and password as it is needed to log back into an application when accepting an offer

Create the security question and then select 'continue'

You have the option here to edit your personal details

Choose the 'Course Finder' tab. Under 'Special Groups' select the 'Study Abroad' from the drop-down menu and hit the Search button

Select your Programme choice:

- o Select **Study Abroad Arts & Humanities Spring (CF13)** if you intend to take most of your courses in:
 - Art History
 - Classics
 - English
 - History
 - Irish Folklore
 - Irish Studies
 - Languages
 - Linguistics
 - Music

Please note that it will say 'For Entry in September 2023' beside all spring trimester applications. Please ignore this. By applying for CF13, you will be on the UCD system as a spring-semester student.

Complete the 'General Questions' section by answering all questions asked

Under 'Application Checklist' please upload supporting documents.

- o The supporting documents include;
 - ❖ An official copy of your academic transcript (minimum GPA requirement is 3.0)
 - ❖ A copy of your passport.
 - ❖ Certificate of English language proficiency for applicants **is not** required where students are studying at a US university

You may save your application and return to it before you finally submit it, but please remember to select the '**submit**' option when you are finished

Please take a record of your UCD application number which is a 9-digit number beginning with the letter 'A'

NOTE: STUDY ABROAD APPLICANTS ARE NOT REQUIRED TO PAY AN APPLICATION FEE OR DEPOSIT.

For application queries, please contact:

For Arts & Humanities:

Ruth Redahan, International Programme Manager, Arts & Humanities
artsstudyabroad@ucd.ie